

## **INFORMATION NOTICE PURSUANT TO ART.13 EU Reg 679/2016**

The following notice represents a fulfilment of the obligations listed in Regulation (EU) 2016/679 (GDPR) which, pursuant to art. 13, sets out the requirement to provide data subjects with information regarding the processing of their personal data.

The content of the general privacy notice of the website <https://aristea.com>, which is an integral and substantial part of this information, remains valid and it can be consulted at the bottom of this page.

### **Contents:**

- 1. Data processors**
- 2. Purposes and means of data processing**
- 3. Nature of the data provided**
- 4. Data recipients and data transfer**
- 5. Data retention period**
- 6. Your rights**

#### **1. Data processors**

The Data Controller of the personal data is Aristea International Srl, in the person of their pro tempore legal representative at the following address, Via Roma 10, 16121 Genova, Tel. 010-553591, Fax 010-5535970, e-mail [genova@aristea.com](mailto:genova@aristea.com), PEC [genova@pec.aristeaonline.it](mailto:genova@pec.aristeaonline.it), who may make use, within the limits of the law, of their own adequately trained representatives.

The Data Protection Officer (DPO) of Aristea International Srl is to all intents and purposes the "Data Processor" and may use their own officers, who are adequately trained and bound by confidentiality, and will be expressly authorized to process the data.

The data processing may also be entrusted to an external body responsible for the processing, that is, a third party other than Aristea International Srl who is highly specialized in the area of their competence.

The contact details of the Data Protection Officer (DPO) are provided here: e-mail [rdp@aristea.com](mailto:rdp@aristea.com), PEC [genova@pec.aristeaonline.it](mailto:genova@pec.aristeaonline.it)

#### **2. Purposes and means of data processing**

Pursuant to EU Regulation 679/2016 and the subsequent adaptation provisions adopted with Legislative Decree 101/2018, as well as the current legislation on the subject, we inform you that the data you provide may be subject to processing, consisting of collection, recording, storage, and selection by means of paper, IT and telematic tools; and the aforementioned data processing may also take place through the transmission to third parties who are put in charge of their processing, always with means and methods strictly connected to the purpose of a possible future collaboration or work relationship and related or preparatory operations.

It should be noted that the processing is carried out in compliance with the general principles of transparency, fairness and data minimization referred to in art. 5 of Regulation (EU) 2016/679, and that the data will be processed exclusively to carry out the activities of Aristea International Srl and/or other partner companies.

It is also specified that, whenever data is processed with the aid of electronic tools, in compliance with the provisions of Chapter IV of Regulation (EU) 2016/679, the IT systems are equipped with security measures aimed at preventing the loss of data, unlawful or incorrect use and unauthorized access even in the case of any communication to third parties and other partner companies. A detailed list of these third parties is available on this website.

#### **3. Nature of the data provided**

The provision of data takes place at the time of sending your data, curriculum vitae or in any

evaluation interviews and it is completely dependant on your will to provide such data.

The data communicated are of ordinary nature, i.e. identification, curricular and personal data, unless the communication of sensitive data is required by the needs connected to the possible establishment of a collaboration (in any form) or work relationship and therefore, to fulfilment of the accounting, remuneration, social security, welfare and tax obligations relating to the establishment, execution and termination of the relationship, whatever the legal form adopted, as well as for purposes strictly related to the performance of administrative and corporate activities; for purposes strictly related to the business activities of the Aristeia Group companies; for statistical, scientific or promotional purposes related to the services of Aristeia International Srl and/or other partner companies.

#### **4. Data recipients and data transfer**

Your data will not be disclosed to third parties but may be disclosed to other partner companies, professionals and consultants and any other category due to the needs and purposes indicated above.

Furthermore, due to the specific needs indicated above, the internal and external data processors of the company and/or partner companies, who are adequately informed about data processing, may become aware of your data.

#### **5. Data retention period**

The data will be stored in the archives of the Data Controller, in compliance with the legal requirements and the principles set out in art. 5 Regulation (EU) 2016/679, for a period of time not exceeding the achievement of the purposes and with specific regard to the storage limitation principle referred to in art. 5 (1) e, Regulation (EU) 2016/679.

#### **6. Your rights**

As the data subject, you enjoy the rights referred to in sections 2, 3 and 4 of Chapter III of Regulation (EU) 2016/679.

You are therefore entitled to the rights provided for in the following articles: art. 15 "Right of access by the data subject"; art. 16 "Right to rectification"; art. 17 "Right to erasure"; art. 18 "Right to restriction of processing"; art. 20 "Right to data portability" of EU Regulation 2016/679 within the limits and under the conditions set out in art. 12 of the Regulation itself.

These rights can be exercised by contacting the Data Processor with the contact details provided above.

E-mail addresses or telephone numbers provided may be used to send communications for purposes related to the carrying out of any contractual or promotional relationship. Withdrawing your consent to this is easy and it can be done even at a later time, free of charge, by getting in touch using the contact details provided above.